



SPECIAL EVENT PERMIT APPLICATION

Contact Information

Organization Name _____

Event Organizer _____

Address _____

Phone _____

Event Information

A detailed event description must be submitted with this application.

Event Name _____

Type of Event (please select)

- | | | |
|--------------------------------------|--|--|
| <input type="checkbox"/> Block Party | <input type="checkbox"/> Entertainment | <input type="checkbox"/> Parade |
| <input type="checkbox"/> Demo/Rally | <input type="checkbox"/> Festival | <input type="checkbox"/> Picket (Police) |
| <input type="checkbox"/> Educational | <input type="checkbox"/> Memorial | <input type="checkbox"/> Run/Walk |
| <input type="checkbox"/> Other _____ | | |

Event Location _____

Requested Event Date(s) _____

Arrival and Set-up Time _____

Actual Event Time _____

Clean-up and Departure Time _____

Admission or Fee Charged _____

Expected Attendance up to 500 501-2,500 2,500+

Having received a copy of the Application Guidelines for General Special Events; to the fullest extent permitted by law, the event organizer shall indemnify and hold harmless the City, employees of the City and other authorized representatives from and against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees, arising out of or resulting from the performance or failure of performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury sickness, disease or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the event organizer or the agents thereof. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person described in these guidelines.

Event Organizer Signature _____ Date _____

Planning Information (select and explain)

Building Maintenance _____

Electrical _____

Water _____

Fire _____

Historic District _____

Park Maintenance _____

Police Coverage (\$25 per officer per hour) _____

Solid Waste _____

Special Projects _____

Mobile Bleachers _____

Mobile Stage _____

Other _____

Street Maintenance _____

Traffic Engineering _____

Street Closing (list location and attach a detailed map of request)

Vendor Permit(s) _____

For Office Use Only:		<p>Phone 433-1547 Fax 433-1762 121 Lamon Street Fayetteville, NC 28301</p>
New Event	Yes No	
Meeting Date	_____	
_____ Approve	Permit Number _____	
Insurance Policy	_____	
_____ Disapprove;	_____	
_____	_____	
_____	_____	
Fees Due	_____	
Fees Paid	_____	